

DURHAM POLICE MASTER FACILITIES STUDY



The first FAQ, which provided historical and background data, is available online at www.durhampolice.com under "Reports to the Public".

1. WHAT ACTIVITY AND RESEARCH HAS OCCURRED SINCE THE PROJECT'S START? In January 2010 the City conducted a nationwide Request for Qualifications (RFQ) process and selected Carter Goble Associates, Inc.(CGA). CGA began working on the Durham Police Department (DPD) Master Facilities Study in July 2010. The consultants have analyzed City demographics, Planning Department projections, historical data on police department staffing and activity, conducted a unit-level space survey, conducted interviews with divisional and functional managers, toured and inspected all facilities, hosted public meetings and met with City government leaders and community stakeholders. The consultants also analyzed the police department's operational strategy. Using comparative formulas, CGA then projected departmental growth and service through year 2030 to determine facility needs at five year incremental milestones.

2. WHAT IS THE CURRENT STATUS OF THE MASTER FACILITIES STUDY? Carter Goble Associates, Inc. (CGA) submitted a draft final report to the City in January 2012. Reviews and internal briefings with the City's Management Executive Team are ongoing in preparation for presentation of a facilities plan to City Council in Fall 2012.

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A second community forum hosted by DPD and study consultants Carter Goble Associates on November 16, 2010 included a tour of headquarters to show facility and space challenges.



3. IN THE INTERIM (*until study recommendations are presented and City Council action is taken*) **WHAT IS THE DURHAM POLICE DEPARTMENT'S (DPD) STRATEGY TO EFFICIENTLY MANAGE OWNED AND LEASED FACILITIES, MAINTAIN OPERATIONAL EFFECTIVENESS AND ALLOW FOR DEPARTMENTAL GROWTH?** It is the responsibility of the City's General Services Department to collaborate with department administrators to manage space needs. Working with General Services, staff of the DPD Planning Unit are proposing redeployment of specific DPD units as follows:

- **Centralize Property & Evidence.** Currently property and evidence functions and inventory are accommodated across four locations—Police Headquarters, Northgate Mall, Hunt Street, and Broadway. Storing and processing property and evidence at a central location will accomplish the following: 1) simplify protocols for chain of custody and security; 2) free up space in the basement of Headquarters for other police units; 3) facilitate termination of storage at Northgate Mall; and 4) consolidate property and evidence functions at one location. The Northgate Mall lease for property storage is **\$13,756.56** per year.
- **Move the Selective Enforcement Team (SET) and the Interdiction Unit to Headquarters in the space to be vacated by Property & Evidence.** The Selective Enforcement Team and the Interdiction Unit currently have office space located at Northgate Mall. Moving these units to Headquarters into space vacated by the Property and Evidence Unit will consolidate all of the Special Operating Division at Headquarters and allow DPD to terminate the Northgate lease. The Northgate lease for office space is **\$33,874.44** per year.
- **Negotiate a lease for a new District 4 substation.** DPD Planning Staff, in collaboration with the City's General Services Department, are looking for a larger, more adequate facility for the current District 4 Substation (currently located at 3022-B Fayetteville Street). Due to the lack of substation space, District 4 units currently operate from three separate locations across the City. Also, the current location does not offer any expansion capability. The Fayetteville lease ends October 31, 2012. A new larger District 4 substation would facilitate housing all District 4 units in one location— including the District 4 HEAT Team, which is currently housed at BB&T- 505 S. Duke Street, and the district's Citizens Observer Patrol (COP) which is currently housed at the District 3 substation.
- **Terminate the lease at BB&T (505 S. Duke Street) and maintain the lease at 3022-B Fayetteville.** Termination of the lease at BB&T can be facilitated by moving the District 4 HEAT Team to a new District 4 Substation as well as by moving the Domestic Violence Unit (DVU) to 3022-B Fayetteville Street. By moving DVU from BB&T to Fayetteville, 10 police officers positions may potentially be assigned to the location. The cost of the BB&T lease is **\$36,736.56** per year.

4. WHAT ARE NEXT STEPS TOWARD IMPLEMENTATION OF PROPOSED INTERIM FACILITY MEASURES? DPD and General Services staff members collaborate on an ongoing basis regarding facility issues and proposed moves. **All decisions, however, are contingent upon lease negotiations and City Council approval.**

5. HOW DO I STAY INFORMED ABOUT DURHAM POLICE FACILITIES AND THE MASTER FACILITIES STUDY? WHO DO I CONTACT IF I HAVE QUESTIONS OR COMMENTS?

- Information will be posted on the Police Department's website at www.durhampolice.com.
- The project is also tracked through the City's Capital Improvement Program website at <http://ww2.durhamnc.gov/cip/ProjectView.cfm?vAcctNo=322>.
- You may contact the General Services Department Project Manager Jina Propst at jina.propst@durhamnc.gov or call (919) 560-4197, extension 21284.